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## अमृतं तु विद्या Bharatiya Vidya Bhavan's

## Sardar Patel College of Engineering

(Government-Aided Autonomous Institute)

MUNSHI NAGAR, ANDHERI (WEST), MUMBAI - 400 058.



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Date: 25-01-2023

Ret No.: PO/2023/002

## **OFFICE ORDER**

The Library Committee of the Institute is hereby re-constituted as follows w.e.f. 25<sup>th</sup> January 2023:

Sr.	Member	Affiliation	Role in the
No.			Committee
1.	Dr. B. N. Bhasme	Asst. Prof., Mechanical Engg. Dept.	Chairperson
2.	Mr. Sanjay J. Sawant	Librarian	Member Secretary
3.	Prof. Snehjit Kumbhar	Asst. Prof. Civil Engg. Dept.	Member
<sup>*</sup> 4.	Prof. Sachin Vankar	Asst. Prof. Mechanical Engg. Dept	Member
5.	Prof. Vinod Sharma	Asst. Prof., Mathematics	Member
6.	Prof. Ms. Ushma Shah	Asst. Prof. Electrical Engg. Dept	Member
7.	Mr. Mahesh Gound	Asst. Librarian	Member

The brief roles & responsibilities of the Library Committee would include, but not be limited to the following:

- Decide and review policies regarding library services, resources, facilities and infrastructure
- Work towards modernizing library infrastructure and making the Library services more user friendly
- Review and encourage the utilization of Library resources (especially e-books and e-journals)
- Prepare the annual report and budget of the Library and proposals for development of the Library
- Seek regular feedback from the users and make continuous improvement in the library facilities

The Library Committee should ensure overall development and smooth functioning of the Library.

Dr. M. M. Murudi

I/c. Principal

Copy to:

- 1. All the committee members
- 2. Dean (Finance & Admin)
- 3. Website